**Date uploaded at MS Teams/Week Nr 09-03-2025/Semester Week 02**

**Group Number - 03**

**Project – 09 SubmarineTrans**

**Team Accountability Document for the project**

**To be uploaded at your group channel at MS Teams weekly from Week 2 till week 12 by each Sunday 8 PM**

This sheet is due in your team folder. It becomes part of your team’s records for the project. Each team member needs to state explicitly what he/she contributed to the work of the team during the week (e.g. Who found relevant references, drafted a section of the project proposal, wrote code for particular function, or researched a project element and explained it to the rest of the team etc. A weekly filled document uploaded at MS Teams means that every member of the group has agreed about the work done by other members. The team facilitator will regularly check the submitted documents. The accountability document is not assessed directly, but it will be used to inform decision by the facilitator on your peer review weighting for group deliverables. It will also be used to inform discussions on any potential group conflicts.

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| |  |  | | --- | --- | | **Student Number & Name** | **What I contributed to the team work this week** | | 22791631  Aadil Ali Vagh | Explored relevant local LLMs that we can deploy the clients requests on  Added questions to interview document | | 23966753  Yifan Gao | Did research of the project and attended the first meeting with the client  Contacted the client and the facilitator and scheduled the first meeting via email | | 24032869  Amit Bhudiya | Research on the project background  Derived question to get client requirement  Had meeting with client about scope,plan and requirements of the project | | 23778972  Xudong Chen | The project background research has been completed, and communication with the client and facilitator has been conducted. The first meeting was attended, clarifying the project scope, plan, and requirements. | | 24041794  Prisca Wang | Research of available off-line LLMs, attend the first meeting with client and discuss project reqs & plans | | 23965953  Icy Chen | Research about this project, like automated process, voice recognition.  Attend the meeting with client to know the submarine project roles and theories | |